

SACRAMENTO WEEKEND DRIVERS GOLF CLUB

BY-LAWS

ARTICLE I -- Membership

Section 1.

The membership shall be made up of Active Members only.

Section 2.

Active Membership -- The active membership shall be the only membership which has a vote in the management of the club and the right to hold office.

Section 3.

1. Membership of this club shall be opened to anyone interested in the game of golf.
2. Admission of new members and limitations as to the number of members shall be determined by the Board.

Section 4.

Election to Membership -- Any candidate for membership must be proposed by two (2) members who shall submit the name of the candidate to the Board in writing. The President shall then direct each member of the Board to cast a secret vote at a board meeting. A two-thirds (2/3) vote of the Board members present at the meeting shall determine whether the candidate is to be invited to membership. Any candidate proposed and rejected cannot be again submitted for membership in less than one (1) year. Any candidate proposed and elected, failing to qualify by payment of dues within three (3) months shall be dropped, and before again proposed for membership shall be required to be re-submitted as a new proposal.

ARTICLE II -- Suspension and Expulsion

Section 1.

The Board shall have power, by a two-thirds (2/3) vote of it's members, to suspend, or to expel and to cause forfeiture of the membership of any member for conduct, which, in it's opinion, is likely to be prejudicial or detrimental to the welfare, repute, or character of the club.

Section 2.

No vote shall be taken by the Board on a proposed forfeiture, suspension or expulsion until ten (10) days' notice in writing setting forth the charge(s) against such member, shall have been served upon the member concerned by sending to him/her by registered mail, and such member shall have the right to be heard before any final vote is taken thereon.

Section 3.

At any time within thirty (30) days after such a forfeiture, suspension or expulsion, a meeting of the club to consider the same shall be called if a request in writing is made by ten (10) or more members to the President; at which meeting an appeal may be taken from the decision of the Board, and the member may be restored by a two-thirds (2/3) vote of the regular members present.

ARTICLE III -- Management

Section 1.

Management of the Club shall be in the hands of the Board (see Article IX, Section 1.). Composition of the Board is defined in Article IX, Section 2 of the By-Laws.

Section 2.

The Executive Board of Directors (see Article X, section 1) shall assist in the management of the club.

ARTICLE IV -- Elections

Section 1.

Nominations of Officers -- At a Board meeting called by the President in October every other year, beginning October 1992, the Board shall appoint a Nominating Committee of five (5) members of the Club who shall present a slate of one candidate for each office. Including the four (4) directors at large. In addition, nominations of candidates may be made from the floor at the nomination meeting.

Section 2.

Elections -- The candidates of officers and the four (4) directors at large shall be presented to the vote of the membership by mail ballot in the month of November. In case of a tie, there shall be a run-off election between the candidates who tied.

Section 3.

Term of Office -- All officers shall be elected biannually and shall take office on the January 1, following their election to office. The term of office shall be two (2) years or until their successors are elected and have been qualified to take office.

Section 4.

Installation of Officers -- The newly elected members of the Board shall be installed at the first meeting called by the retiring president.

Section 5.

Vacancies -- The Board shall have the power to fill any vacancy occurring in said Board for any cause. Provided, however, such persons appointed to fill such vacancies shall only serve for the balance of the term.

ARTICLE V -- Removal from Office

Section 1.

Notice of intent to remove -- Before any member of the Board or elected officer may be removed from office, notice of intent shall be given in writing to the active membership together with the time and place of a special meeting called by the President.

Section 2.

Removal -- Any member of the Board or elected officer may be removed from office for cause by a three-quarter (3/4) vote of the active members present at the meeting.

ARTICLE VI -- Fees, Dues and Assessments

Section 1.

The annual dues for membership shall be fifty (\$50.00) dollars.

Section 2.

Assessments -- All assessments approved by the Board shall be borne equally by the membership.

Section 3.

The Board shall have the power to levy assessments and to increase the amount of the Annual Dues upon approval of two-thirds (2/3) of its' members at a meeting called for this purpose. Assessments shall be limited to cover the additional funds necessary to meet expenditures which are common and necessary for the normal operation of the club.

Section 4.

1. All dues shall be payable on the 15th day of October of each year and shall be delinquent after the 1st day of November.
2. There shall be no grace period after the date of delinquency. Any member failing to pay dues or fees owed, within the periods shown above, shall be suspended automatically.
3. Non-payment of assessments or other indebtedness after delinquent date, as set forth by the Board, shall result in suspension by the Board.

4. A member delinquent in the payment of dues, assessments or other indebtedness shall be denied all the privileges of the Club.
5. Reinstatement - members suspended under Article VI, Sections 5.2 and 5.3 shall be reinstated upon payment of all indebtedness and a reinstatement fee of fifteen (\$15.00) dollars (\$5.00 for the club and a \$10.00 reinstatement fee mandated by the NCGA).

ARTICLE VII -- Leave of Absence

Section 1.

Upon application for a leave of absence, the club may, in the discretion of the board, grant such leave upon the terms and conditions as it may decide.

Section 2.

Reinstatement of a member on leave of absence A member on leave of absence must apply for reinstatement within one (1) year. All applications for reinstatement must be in writing. All reinstatement beyond the one (1) year period will be subject to the reinstatement fee listed in Article VI, Section 5, paragraph 5.

ARTICLE VIII -- Meetings of the Club

Section 1.

There shall be no less than two (2) general meetings of the Club in a calendar year. Other meetings may be called by the President whenever he deems it necessary. The purpose of such meetings shall be for receiving reports of the officers and any other general business that may be brought before the Club.

Section 2.

The last general meeting held in the calendar year shall be designated the Annual Meeting.

Section 3.

A meeting shall be held every other year (beginning in 1992) in the month of December for the purpose of installing the incoming officers of the club.

Section 4.

The order of business of all general meetings shall be:

- A. Roll call of the officers
- B. Reading of the minutes of the previous meeting
- C. Reports
- D. Unfinished business
- E. Introduction of new members

- F. New business and correspondence
- G. Adjournment

Section 5.

Special meetings of the Club may be called for by order of the President at any time. The President must call a special meeting of the Club upon the written request of three (3) or members of the Board or by fifteen (15) members in good standing.

Section 6.

At a reasonable time before the holding of any special meeting of the Club, notice specifying the time and place of the meeting and the purpose for which the meeting is called, shall be given by the Secretary to each member by mail or telephone.

Section 7.

At all meetings of the Club, twenty-five (25) members shall constitute a quorum for the transaction of business.

ARTICLE IX -- Meeting of the Board of Directors

Section 1.

Powers -- Except as otherwise stated in the Constitution and By-Laws, the Board shall govern, manage, exercise, control and conduct all business of the club to the best of its ability for the welfare of the club and for the enjoyment of its members.

Section 2.

Composition -- The Board shall be composed of those six (6) elected officers, the immediate past-president, those four (4) elected directors, and the Chairpersons of any of those constituted committees as provided in the Constitution and By-Laws. All Committee Chairpersons shall be subject to approval by the Board. The Board shall be composed of members in good standing, and if such member ceases to be in good standing he shall thereby cease to be a member of the Board. Any replacement therefore shall be subject to the procedures aforementioned (Article IV - Section 5).

Section 3.

Meetings -- The Board shall schedule at least two (2) meetings during a calendar year. The President, whenever he/she deems it necessary, may call other meetings. No meeting shall convene to transact business without a quorum of its members in attendance. Four (4) members of the Board shall constitute a quorum. Board meetings shall be scheduled and announced by the President one week prior to such meetings and all such meetings are open to the general membership of the club. The President shall be the Chairperson of the Board.

Notification of all Executive Board meetings shall be given to each member of the Board by the Secretary.

ARTICLE X -- The Executive Board of Directors

Section 1.

Powers -- The Executive Board of Directors shall assist and direct the Board of Directors in their duties to insure that the ideals and policies upon which this club was formed are upheld. The Executive Board shall have the power to vote on any agenda item that the Board of Directors is discussing.

Section 2.

Composition -- The seats on the Executive Board of Directors are permanent. Should any member of the Executive Board choose to relinquish his/her membership on the Executive Board, that seat shall remain forever vacant. The members of the Executive Board of Directors are:

David Chan
Jerry Leong
Michael Fong
Wayne Shinagawa
Kristi Fujimoto
Ed Yano
Johnson Lau
Mel Yu

Section 3.

Meetings -- The Executive Board of Directors shall convene in conjunction with the scheduled Board meetings.

Article XI -- Powers and Duties of Officers

Section 1. President

- A. The President shall be the Chief Executive Officer of the Club.
- B. To preside at all general and Board meetings
- C. To call all such meetings as are provided by these By-Laws.
- D. To appoint chairpersons of all such committees as set forth in these By-Laws.
- E. To serve as an ex-officio member of all committees.
- F. To exercise a general supervision over all business and affairs of the club and to perform those duties associated with the office of the president.

Section 2. Vice-President

- A. To assume the office of the president in the absence of the President.
- B. To assist the president in his duties, at his direction, when necessary.
- C. To be the social chairperson of the club.

Section 3. Secretary

- A. To record the proceedings at all general and Board meetings.
- B. To maintain a roster of the membership.
- C. To maintain a list of all committees.
- D. To perform those duties associated with the office of the Secretary.

Section 4. Treasurer

- A. To receive all monies for the club and deposit same in the name of the club in such bank as the Executive Board may designate.
- B. To maintain complete records of the receipts and disbursements of the club and to render a financial report when required.
- C. To notify all members when dues are payable and delinquent.
- D. To co-sign with the president or secretary all drafts for disbursement.
- E. To perform those duties associated with the office of Treasurer.

Section 5. Handicapper

The handicapper shall be the chairperson of the handicap committee and to perform the duties as set forth in Article XII, Section 3 of the By-Laws.

Section 6. Tournament Chairperson

The tournament chairperson shall head the tournament committee and shall perform the duties as set forth in Article XII, Section 2 of the By-Laws.

Section 7. Directors

The Directors shall attend all Board meetings and shall constitute, as part of the Board of Directors, in the administration of all club affairs.

Article XI -- Standing Committees

Section 1.

The standing committees shall be as follows: Tournament Committee, Handicap Committee, and such committees as are deemed necessary by the Board. Each of said committees shall consist of not less than three (3) members of the club in good standing.

Section 2.

The Tournament Committee -- shall schedule and conduct all tournaments and matches; procure prizes for all events; maintain permanent records; follow and enforce the rules of the Club; and perform those functions generally associated with the Tournament Committee.

Section 3. The Handicap Committee

The Handicap Committee shall maintain records for handicapping and compute handicaps according to the system adopted by the Club; make monthly revisions where indicated; set up necessary rules to govern proper handicaps; publish, periodically, a complete list of current handicaps; and perform those functions generally associated with the Handicap Committee. The Club shall only use the Northern California Golf Association handicap system.

Section 4.

The Committees named in this Article shall be subject to the supervision and authority of the Board. All vacancies, temporary and otherwise, in the Standing Committees, shall be filled by the President, and submitted to the Board for confirmation.

Section 5.

The members of said Committees shall hold office for the term of two (2) years. None of the Standing or Special Committee members have the authority to enter into any contracts involving the expenditure of money and none of said committee members shall make any purchase(s) except on authorization of the Executive Board, or its' duly authorized agent, and then, only on a written requisition.

Submitted by the Constitution and By-Laws Committee:

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